

St Edmundsbury Borough Council					2014/15 Q2 Budget Monitoring Report	
Detail by Head of Service					Appendix A	
HS01 CORPORATE EXPENDITURE						
Cost Centre	Cost Centre Description	Budget to Date £	Actual to Date £	Variance to Date £	Y/E Forecast Variance £	Year End Variance Notes
1100	Corporate Expenditure	461,472	496,357	34,885	0	Expected to be on budget at year end.
1150	Non-Distributed Costs	54,525	17,236	-37,289	0	Expected to be on budget at year end.
1151	Non-Distributed Costs - Cost of Unused Assets	9,138	2,329	-6,809	0	
Corporate Expenditure:		525,135	515,922	-9,213	0	
1020	Emergency Planning	29,800	29,475	-325	0	
Emergency Planning:		29,800	29,475	-325	0	
TOTALS: CORPORATE EXPENDITURE:		554,935	545,397	-9,538	0	
HS02 RESOURCES & PERFORMANCE						
Cost Centre	Cost Centre Description	Budget to Date £	Actual to Date £	Variance to Date £	Y/E Forecast Variance £	Comments
1000	Resources & Performance	225,436	263,576	38,140	0	Expected to be on budget at year end.
1090	Grants to Organisations	378,300	378,300	0	0	
4025	Housing Act Advances	-50	0	50	0	
8000	General Fund Adjustments	1,942,050	1,825,668	-116,382	0	Additional business rate income forecast, however this will be transferred into the Business Rate Reserve.
Resources & Performance:		2,545,736	2,467,544	-78,192	0	
1001	Internal Audit	81,961	81,888	-73	-6,000	Additional income from other bodies
Internal Audit:		81,961	81,888	-73	-6,000	
1002	ICT	457,264	688,054	230,790	0	Expected to be on budget at year end.
ICT:		457,264	688,054	230,790	0	
1010	Anglia Revenues Partnership	668,759	807,247	138,488	-6,000	New partner (Fenland Council) joining the partnership.
1012	Council Tax Administration	-152,881	-139,931	12,950	0	Expected to be on budget at year end.
1013	Business Rate Administration	-88,575	-58,592	29,983	0	Discretionary NNDR Relief budgeted not required £118k, transfer to Business Rates Reserve.
4090	Housing Benefits	-448,221	-64,221	384,000	86,500	Based on 2013/14 HB overpayment recovery, there will be a shortfall of £85k to be offset by NNDR relief.
Anglia Revenues Partnership:		-20,918	544,503	565,421	80,500	
TOTALS: RESOURCES & PERFORMANCE:		3,064,043	3,781,989	717,946	74,500	
HS03 HUMAN RESOURCES & ORGANISATIONAL DEVELOPMENT						
Cost Centre	Cost Centre Description	Budget to Date £	Actual to Date £	Variance to Date £	Y/E Forecast Variance £	Comments

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1030	Human Resources & Payroll	153,496	172,145	18,649	15,000	Additional licences for roll out of ICT Projects and maintenance agreements
Human Resources:		153,496	172,145	18,649	15,000	
1032	Health & Safety	42,670	27,898	-14,772	-12,000	Additional work and sale of Health and Safety online training to outside organisations
Health & Safety:		42,670	27,898	-14,772	-12,000	
1031	Central Training Services	67,382	60,670	-6,712	0	
Learning & Development:		67,382	60,670	-6,712	0	
TOTALS: HUMAN RESOURCES & ORG.DEVELOPMENT:		263,548	260,713	-2,835	3,000	
HS04 LEGAL & DEMOCRATIC SERVICES						
Cost Centre	Cost Centre Description	Budget to Date £	Actual to Date £	Variance to Date £	Y/E Forecast Variance £	Comments
1040	Legal Services	99,442	54,563	-44,879	0	Expected to be on budget at year end.
Legal Services:		99,442	54,563	-44,879	0	
1130	Democratic Services	77,359	58,380	-18,979	0	
1131	Members Expenses	180,825	183,127	2,302	0	
1132	Mayoralty & Civic Functions	52,793	44,511	-8,282	0	
Democratic Services:		310,977	286,018	-24,959	0	
1041	Electoral Registration	40,546	19,916	-20,630	0	
1042	Election Expenses	26,142	67,740	41,598	0	Expected to be on budget at year end.
Elections:		66,688	87,656	20,968	0	
TOTALS: LEGAL & DEMOCRATIC SERVICES:		477,107	428,237	-48,870	0	
HS05 POLICY, COMMUNICATIONS & CUSTOMERS						
Cost Centre	Cost Centre Description	Budget to Date £	Actual to Date £	Variance to Date £	Y/E Forecast Variance £	Comments
1140	Policy	49,167	61,958	12,791	0	
Policy:		49,167	61,958	12,791	0	
1141	Communications	70,874	101,168	30,294	0	
Communications:		70,874	101,168	30,294	0	
1050	Customer Services	239,484	209,188	-30,296	0	Expected to be on budget at year end.
3100	Bus Stations	110,137	112,657	2,520	0	
Customer Services:		349,621	321,845	-27,776	0	
TOTALS: POLICY, COMMUNICATIONS & CUSTOMERS:		469,662	484,971	15,309	0	

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HS06 WASTE MANAGEMENT & PROPERTY SERVICES						
Cost Centre	Cost Centre Description	Budget to Date £	Actual to Date £	Variance to Date £	Y/E Forecast Variance £	Comments
3005	Vehicle Workshop	214,026	190,183	-23,843	0	
3006	Pool Cars	6,121	3,074	-3,047	0	
3010	Vehicle Workshop Trading Account - FHDC	-60,400	-60,505	-105	0	
Fleet Management:		159,747	132,752	-26,995	0	
900	Ex-1090 Section (13/14 only)	-7	44	51	0	
3000	Depots	259,508	239,141	-20,367	0	
3060	Grounds Maintenance Operatives	564,144	594,331	30,187	0	
3061	Tree Maintenance Operatives	0	14,124	14,124	0	
3065	Waste & Cleansing Operatives	1,785,789	1,651,037	-134,752	-100,000	Vacancy management, combined with savings on fuel costs
6020	Markets	-76,603	-42,791	33,812	50,000	Bury Market income lower than budgeted, has been reflected in the 2015/16 budget process
Operational:		2,532,831	2,455,886	-76,945	-50,000	
3030	Street Cleansing	13,303	19,992	6,689	0	
3040	Refuse Collection (Black Bin)	2,997	16,845	13,848	0	
3041	Recycling Collection (Blue Bin)	-110,268	-186,422	-76,154	-150,000	6 month rebate for previously paid gate fee expenditure for dry recyclables, not budgeted for.
3042	Compostable Collection (Brown Bin)	-108,911	-244,707	-135,796	-160,000	Waste tipping charges expected to be lower than budgeted.
3043	Bulky, Fridges, Metal & Scrap Collection	-11,758	-8,495	3,263	0	
3044	Clinical & Hazardous Waste Collection	8,258	4,990	-3,268	0	
3045	Multi-Bank Recycling Sites	-6,265	-6,279	-14	0	
3048	Trade Waste	-664,336	-708,498	-44,162	0	Additional income from trade waste fees, to be used to fund the costs of new in-cab technology to support the overall waste services
Waste - Business & Commercial		-876,980	-1,112,574	-235,594	-310,000	
1080	Property Services	109,991	129,980	19,989	0	
Property Maintenance:		109,991	129,980	19,989	0	
1081	Estates Management	65,248	61,220	-4,028	0	
6000	Industrial & Business Units	-642,089	-650,701	-8,612	35,000	Budget included rent income for some properties which are now vacant, and for some which are anticipated to be irrecoverable debts.
6010	Town Centres & Shops	-404,465	-477,072	-72,607	40,000	As above
Property Management:		-981,306	-1,066,553	-85,247	75,000	
1070	Offices: West Suffolk House	308,748	251,289	-57,459	0	Expected to be on budget at year end.
1071	Offices: Haverhill House	15,925	13,247	-2,678	0	
1072	Offices: College Heath Road	0	2,468	2,468	0	
1075	Courier & Postal Service	53,267	60,169	6,902	0	
1076	Printing & Copying Service	12,750	11,008	-1,742	0	
3020	Public Conveniences	79,588	72,703	-6,885	0	
3070	District Highways Services	16,566	3,085	-13,481	0	

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3071	Street Furniture	20,441	15,873	-4,568	0	
3072	Land Drainage & Associated Works	3,000	-1,661	-4,661	0	
Facilities & Highways Services:		510,285	428,181	-82,104	0	
1082	CCTV & Support	63,433	62,010	-1,423	0	
3025	CCTV	143,310	132,993	-10,317	0	
3026	Green Travel Plan	-7,450	-14,220	-6,770	0	
3027	Street Banners & Displays	-2,092	-314	1,778	0	
CCTV & Support:		197,201	180,469	-16,732	0	
3110	Off Street Car Parks	-1,175,643	-1,249,602	-73,959	-100,000	More people visiting the town centres (and using the car parks) than anticipated
3120	On Street Car Parking	-60,905	-60,905	0	0	
Car Parking:		-1,236,548	-1,310,507	-73,959	-100,000	
TOTALS: WASTE MANAGEMENT & PROPERTY SERVICES:		415,221	-162,366	-577,587	-385,000	
HS07 LEISURE, CULTURE & COMMUNITIES						
Cost Centre	Cost Centre Description	Budget to Date £	Actual to Date £	Variance to Date £	Y/E Forecast Variance £	Comments
2000	Leisure Services Management & Support	32,556	62,426	29,870	0	
2017	Arboriculture (Tree Maintenance Works)	144,926	50,044	-94,882	0	Expected to be on budget at year end.
2020	Other Parks and Play Provision	20,060	9,039	-11,021	0	
2021	Abbey Gardens	13,560	25,269	11,709	0	
2022	Nowton Park	45,697	54,611	8,914	0	
2023	East Town Park	48,393	47,984	-409	0	
2024	Clare Country Park	-7,276	-11,538	-4,262	0	
2025	Children's Play Areas	50,170	45,478	-4,692	0	
2050	Cemeteries & Closed Churchyards	9,715	-6,294	-16,009	0	
2055	Allotments	-150	-338	-188	0	
Leisure & Cultural - Parks		357,651	276,681	-80,970	0	
2030	Arts, Heritage & Cultural Services	164,711	127,797	-36,914	0	Expected to be on budget at year end.
2031	Moyse's Hall Museum	120,737	133,991	13,254	0	
2032	West Stow Country Park	69,394	57,842	-11,552	0	
2033	West Stow ASVT Operating Account	0	-8,743	-8,743	0	
2035	Heritage Outreach Services	7,750	7,162	-588	0	
2036	Heritage Sites & Monuments	3,000	2,943	-57	0	
2037	West Front Houses	31,675	10,865	-20,810	0	
2070	Tourist Information Centres	66,811	40,063	-26,748	-40,000	Reduction in costs associated with move into the Apex
2071	Shopmobility	13,259	10,596	-2,663	0	
Leisure & Cultural - TIC & Heritage:		477,337	382,516	-94,821	-40,000	
2061	The Athenaeum	42,201	54,936	12,735	24,000	Rental income currently under budget, but trajectory positive
2062	The Guildhall, Bury St Edmunds	20,846	19,023	-1,823	0	
Leisure & Cultural - Public Halls:		63,047	73,959	10,912	24,000	
2072	Bury Festival	34,850	22,557	-12,293	0	

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Commercial - Entertainment & Events:		34,850	22,557	-12,293	0	
2010	Leisure Promotion	91,470	56,162	-35,308	0	Salaries £13k, marketing £20k
2040	Sports & Leisure Centres	392,575	397,280	4,705	0	
Commercial - Marketing:		484,045	453,442	-30,603	0	
2011	Leisure - Commercial Activities	37,079	-25,326	-62,405	-50,000	Increased tickets sales at the Apex resulting in more income than budgeted
2060	The Apex	311,131	284,728	-26,403	0	
The Apex		348,210	259,402	-88,808	-50,000	
2041	Sports Development & Community Recreation	24,847	10,453	-14,394	0	
2080	Community Development	168,433	164,888	-3,545	0	
2085	Community Centres	25,071	37,248	12,177	0	
1051	Concessionary Transport	0	3,500	3,500	0	
Families & Communities:		218,351	216,089	-2,262	0	
TOTALS: LEISURE, CULTURE & COMMUNITIES:		1,983,491	1,684,646	-298,845	-66,000	
HS08 PLANNING & REGULATORY SERVICES						
Cost Centre	Cost Centre Description	Budget to Date £	Actual to Date £	Variance to Date £	Y/E Forecast Variance £	Comments
5000	Development Control	-166,711	-28,276	138,435	0	Overall expected to come in on budget at year end. Planning fee income is expected to come in on budget as per report E123. Additional external enforcement costs are offset by salary savings due to vacant posts. Includes additional resources recruited to lead and deliver on a business process re-engineering review of the planning system processes.
Development Control:		-166,711	-28,276	138,435	0	
5005	Planning Policy	381,050	323,741	-57,309	0	Expected to be on budget at year end
5006	Local Plan	-31,300	4,903	36,203	0	Expected to be on budget at year end
Place Shaping:		349,750	328,644	-21,106	0	
1060	Land Charges	-77,488	-66,632	10,856	-10,000	Increased fee income
5010	Building Control	-62,386	-24,936	37,450	20,000	As at November 2014 the estimated level of building control income will be lower than was predicted at this time last year.
5015	Planning & Regulatory Support	150,058	121,234	-28,824	0	Expected to be on budget at year end
Business (BC & Support):		10,184	29,666	19,482	10,000	
3090	Prevention of Pollution	38,031	11,645	-26,386	0	
3091	Environmental Management	18,028	18,781	753	0	
3092	Drinking Water Quality	2,871	248	-2,623	0	
3093	Climate Change	50,362	50,421	59	0	
4020	Home Energy Conservation	2,375	150	-2,225	0	

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	Environment:	111,667	81,245	-30,422	0	
3095	Licensing	-43,205	-47,211	-4,006	-10,000	Additional fee income

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3096	Hackney Carriage & Private Hire Licensing	-41,000	-35,770	5,230	-5,000	3 Year Licences will save on admin and generate additional income, as will the harmonisation of charges with SEBC.
3097	Food Safety	33,768	23,777	-9,991	0	
3098	Health & Safety at Work Act/Enforcement	40,068	30,034	-10,034	0	
Business Reg & Licensing:		-10,369	-29,170	-18,801	-15,000	
TOTALS: PLANNING & REGULATORY SERVICES:		294,521	382,109	87,588	-5,000	
HS09 ECONOMIC DEVELOPMENT & GROWTH						
Cost Centre	Cost Centre Description	Budget to Date £	Actual to Date £	Variance to Date £	Y/E Forecast Variance £	Comments
5020	Economic Development & Growth	73,439	95,697	22,258	0	
5021	Strategic Tourism & Markets	41,228	56,444	15,216	0	
5022	Bury Christmas Fayre	-11,425	-11,708	-283	0	
5024	Vibrant Town Centres	0	1,592	1,592	0	
Economic Development & Growth:		103,242	142,025	38,783	0	
TOTALS: ECONOMIC DEVELOPMENT AND GROWTH		103,242	142,025	38,783	0	
HS10 HOUSING						
Cost Centre	Cost Centre Description	Budget to Date £	Actual to Date £	Variance to Date £	Y/E Forecast Variance £	Comments
4021	Housing Renewals	53,273	47,650	-5,623	0	
4031	Burial of the Dead	7,626	11,609	3,983	0	
4032	Gypsies & Travellers	14,432	12,831	-1,601	0	
4033	Other Public Health Services	99,601	72,771	-26,830	0	Expected to be on budget at year end.
Public Health & Housing:		174,932	144,861	-30,071	0	
4000	Housing Development & Strategy	89,574	65,745	-23,829	0	
Housing Development & Strategy:		89,574	65,745	-23,829	0	
4010	Homelessness	127,884	91,669	-36,215	0	Expected to be on budget at year end.
4011	Housing Advice & Choice Based Lettings	77,770	80,507	2,737	0	
Housing Options:		205,654	172,176	-33,478	0	
4005	Housing Business & Partnerships	40,500	27,717	-12,783	0	
Housing Business & Partnerships:		40,500	27,717	-12,783	0	
TOTALS: HOUSING:		510,660	410,499	-100,161	0	